



KENDRIYA VIHAR APARTMENT OWNERS WELFARE ASSOCIATION (KVAOWA)
KENDRIYA VIHAR, SECTOR-56, GURUGRAM (HARYANA) – 122011
(Registered under Societies Registration Act No.1 of 2012 Registration No. 00651 Dated 25/4/2013)

No. KVAOWA/GGN/2025/95/176

Dated: 16th May, 2025

NOTICE

Mandatory Verification Drive in Kendriya Vihar as per Police Instructions

Dear Residents,

This is to inform you that the Society has received an official notice from the Sector 56 Police Station, under Section 168 of the Bharatiya Nagarik Suraksha Sanhita (BNSS), mandating verification of all tenants, domestic servants, labourers, and any individuals residing or serving full-day duties in the Society without proper authorization, valid documents or passes.

In compliance with the direction issued by the Station House Officer (SHO), Sector 56 Police Station, the Society Management is initiating a comprehensive verification drive across all blocks of Kendriya Vihar **starting from May 24, 2025**.

During this drive, Society Security Staff along with Police Personnel will be conducting door-to-door verification and may request the following documents:

1. Valid Rent Agreement
2. Police Verification Certificate
3. No Objection Certificate (NOC) for entry and internal shifting
4. Valid Work Pass issued by the Society Office (for domestic workers/labourers)
5. Written Permission from Flat Owner for occupation of servant room
6. Special Permission for Bachelors – No more than two bachelors allowed in one flat without Society approval
7. Any other documents as may be required during the verification process

Important Compliance Window:

We understand that some tenants may have moved in without submitting the necessary documents or obtaining the required permissions. As a one-time measure, we are providing a window to two days i.e. **May 17, 2025 to May 18, 2025** to submit all valid documents to the Society Office.

Please Note:

- Failure to submit required documents within this period will lead to a Reformatory Penalty of ₹10,000 per defaulting unit.
- The Police Department may also initiate appropriate legal action against violators as per applicable laws.

"Service with a Smile"



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We seek the cooperation of all flat owners to ensure their tenants, servants, and associated individuals comply fully with this safety measure. This initiative is crucial for maintaining the security and integrity of our residential community.

Let us all contribute to a safer living environment.


(Atul Dhyani)
Secretary, KVAOWA

CC :

- 1) All notice board
- 2) NBH Application
- 3) Society website
- 4) Copy to SHO, Sector 56, Gurugram

"Service with a Smile"

Mob: - 8800853661 Email: kv006_gurgaon@yahoo.co.in; Web-site: kvgurgaon.com